



## **The Central Asia Business Journal**

### **Submission Guidelines**

All contributions must be written in English. Submissions may not have been published, nor currently under review, by another publication. Translations of work published in languages other than English will be considered.

All submissions should be sent via email to [mgmrkt@kimep.kz](mailto:mgmrkt@kimep.kz)

Submit your manuscript as a Word attachment. In the body of your email message, please include

Name(s) and affiliations of all authors

Title of manuscript

Section to which the manuscript is being submitted

100-150 word abstract

3-5 keywords

Where revision of a manuscript has been requested by a section editor, author(s) should follow the above procedures and indicate the revised status of the manuscript.

### **Review Process**

Papers submitted are assigned to an editor who forwards them on to a minimum of two outside reviewers for blind review. Based on the reviewers' recommendations, the editor then decides whether the paper should be accepted as is, revised, or rejected.

While an electronic journal circumvents some of the restrictions of print publication in terms of page limits and article length, authors are strongly encouraged to edit their work for excessive wordiness or length. Articles submitted for review should be typed in Courier, Times-Roman, or Ariel font faces in 12-point pitch, and the entire manuscript should be double-spaced. Headings, tables, and figures should follow APA guidelines (available at [www.apastyle.org](http://www.apastyle.org)). Avoid the use of endnotes as much as possible and do not include footnotes, headers or footers.

Authors whose manuscript is accepted for publication will be provided with additional formatting requirements.

Examples of correct referencing are:

**BOOK:**

Gaggiotti, H. (2006). *Un lugar en su sitio: Narrativas y Organización urbana en el espacio latinoamericano*. Sevilla: Doble J.

**BOOK CHAPTER:**

Mallon, M. (1998). From public sector workers to portfolio workers: Pioneers of new careers? In C. Mabey, D. Skinner, and T. Clark (Eds), *Experiencing Human Resource Management*, 169-186. London: Sage.

**PRINT JOURNAL ARTICLE:**

Calàs, M. and Smircich, L. (1991). Voicing seduction to silence leadership. *Organization Studies*, 12: 567-602.

**ONLINE JOURNAL ARTICLE:**

Gabriel, Y. (2003). Glass palaces and glass cages: Organizations in times of flexible work, fragmented consumption, and fragile selves. *Ephemer*, 3(3): 166-184. Retrieved April 30, 2004, from <http://www.ephemeraweb.org/journal/3-3/3-3gabriel.pdf>

**PROCEEDINGS:**

Peridis, T. and Dermer, J. (1994). Strategic alliances in co-operative organizations. Proceedings of the 31st Annual Meeting of the Eastern Academy of Management, 131-134.

**CONFERENCE PAPER:**

Woodilla, J. and Forray, J. M. (2002). A question of justice: Narrating the political in organizational life. Paper presented at the 18th Annual Colloquium, European Group on Organization Studies (EGOS), Barcelona, Spain

**WEB PAGE:**

Central Asia Business (2005) <http://www.kimep.kz/bcb/main/LIHRT/index.htm>, visited 14 July 2006.